



# **MINUTES**

**PALM ISLAND ABORIGINAL SHIRE COUNCIL**

**Ordinary Meeting Minutes**

**26 September 2019**

**Venue  
Council Chambers  
1 Main Street  
PALM ISLAND QLD 4816**

**MINUTES OF PALM ISLAND ABORIGINAL SHIRE COUNCIL  
ORDINARY MEETING  
HELD AT THE COUNCIL CHAMBERS, 1 MAIN STREET PALM ISLAND  
ON THURSDAY 26 SEPTEMBER 2019, AT 10.00AM**

**PRESENT**

**COUNCILLORS**

Cr Alf Lacey (Mayor)  
Cr Roy Prior (Deputy Mayor)  
Cr Robert Castors  
Cr Denice Geia  
Cr Edward Walsh

**OFFICERS**

Ross Norman (Chief Executive Officer)  
Thomasina Morgan (Minute Secretary)

**OBSERVERS**

Neil Michel (Financial Controller)  
Gary Kleidon (Advisor).

**OPENING OF MEETING**

The Mayor welcomed all members and guests and declared the meeting open at 10.20am.

**ACKNOWLEDGEMENTS**

The Council acknowledged the Traditional Owners, the Manbarra People, upon whose land we hold our meetings and the Bwngcolman people of Palm Island.

**LEAVE OF ABSENCE/APOLOGIES**

Nil.

**CONDOLENCES**

Palmer families.

**CONGRATULATIONS**

Nil.

**MATERIAL PERSONAL INTEREST AND CONFLICT OF INTEREST**

Cr Lacey invited Councillors present to use this opportunity to make public any Material Personal and/or any Conflict of Interest (real or perceived) in respect of the items in the Agenda.

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CONFIRMED MINUTES for Ordinary Council Meeting 26 September 2019

Mayor \_\_\_\_\_



Councillors should use this opportunity to disclose and/or comment on other Councillors interests in accordance with the Act and Regulation.

Councillor	MPI/COI	Meeting Items
Cr Prior	COI	18. Correspondence–Request for office space Bradley Foster
Cr Prior	COI	19. Correspondence–Requesting support for Certificate 1 in conservation/land management project
Cr Prior	COI	21.2 Sporting grant application–Norman Bounghi-Prior
Cr Geia	COI	18. Correspondence–Request for office space Bradley Foster
Cr Geia	COI	19. Correspondence–Requesting support for Certificate 1 in conservation/land management project
Cr Walsh	COI	21.2 Sporting grant application–Norman Bounghi-Prior

## 1. CONFIRMATION OF MINUTES

**Resolution:** 2019.1

Moved: Cr Geia  
Seconded: Cr Castors

That the minutes of the Ordinary Meeting held on 28 August 2019 be received and confirmed as a true and correct record.

**CARRIED**

## 2. PALM ISLAND ABORIGINAL SHIRE COUNCIL ACTION REPORT FOR WEDNESDAY, 28 AUGUST 2019

**Resolution:** 2019.2

Moved: Cr Prior  
Seconded: Cr Geia

That the Action Report from 28 August 2019 be received and noted.

**CARRIED**

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### 3. CHIEF EXECUTIVE OFFICER'S REPORT

#### 3.1 CHIEF EXECUTIVE OFFICER'S REPORT CDP PROGRAM – QUOTATION BY QUALITY EMPLOYMENT SERVICES AUSTRALIA

**Resolution:** 2019.3

Moved: Cr Castors  
Seconded: Cr Prior

That Council

- a) Resolves to note the Report by the Chief Executive Officer; and
- b) As a result of Rainbow Gateway Ltd becoming the lead agency for the CDP Program, this matter is no longer required to be decided.

**CARRIED**

#### 3.2 CONFIDENTIAL REPORT – INDUSTRIAL MATTER

**Resolution:** 2019.4

Moved: Cr Geia  
Seconded: Cr Castors

That Council move into closed session under section 275 (1) of the Local Government Act 2009 to discuss an industrial matter concerning staff.

**CARRIED**

**Resolution:** 2019.5

Moved: Cr Prior  
Seconded: Cr Walsh

That the meeting be reopened to the public.

**CARRIED**

**Resolution:** 2019.6

Moved: Cr Prior  
Seconded: Cr Walsh

That Council note the advice provided by the CEO.

**CARRIED**

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#### 4. MAYOR'S REPORT

**Resolution:** 2019.7

Moved: Cr Geia  
Seconded: Cr Walsh

That the Mayor's Report be received and noted and that:

- a) The Mayor and Deputy Mayor Cr Prior be nominated as Council's delegates to attend the 2019 Local Government Association of Queensland 123<sup>rd</sup> Annual Conference being held in Cairns from 14-16 October 2019; and
- b) Cr Castors, Cr Prior and Cr Walsh also attend the conference as delegates.

**CARRIED**

#### 5. COUNCILLOR PRIOR'S REPORT

**Resolution:** 2019.8

Moved: Cr Geia  
Seconded: Cr Walsh

That Councillor Prior's report be received and noted.

**CARRIED**

11.42am - Cr Prior left room

11.54am - The Mayor adjourned the meeting to enable the Councillor's to take a short break. The meeting resumed at 12.19pm with Cr Prior in attendance.

#### 6. COUNCILLOR WALSH'S REPORT

**Resolution:** 2019.9

Moved: Cr Castors  
Seconded: Cr Geia

That Councillor Walsh's report be received and noted.

**CARRIED**

#### 7. COUNCILLOR GEIA'S REPORT

**Resolution:** 2019.10

Moved: Cr Castors  
Seconded: Cr Prior

That Councillor Geia's report be received and noted.

**CARRIED**

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Mayor 

**8. COUNCILLOR CASTORS REPORT****Resolution:** 2019.11Moved: Cr Walsh  
Seconded: Cr Geia

That Councillor Castors report be received and noted and that an update on the horse program be provided to the Council at the next meeting.

**CARRIED****9. ACTING DIRECTOR COMMUNITY SERVICE REPORT - 2019 SPRING FESTIVAL****Resolution:** 2019.12Moved: Cr Walsh  
Seconded: Cr Geia

That the Acting Director of Community Services Report on the 2019 Spring Festival be received and noted, and that council thank all the staff and community involved in the festival organisation.

**CARRIED**

Cr Lacey left the meeting at 12.30pm with Cr Prior acting as Chair.  
Cr Lacey re-entered the meeting at 1.03pm.

**10. SANDY BOYD MANAGER'S REPORT****Resolution** 2019.13Moved: Cr Geia  
Seconded: Cr Walsh

That the Sandy Boyd Managers Report be received and noted and that:

- a) The Sandy Boyd budget be reviewed to ascertain if there is funding available for purchase of a new vehicle; and
- b) The CEO work with the Manager in relation to resolving the outstanding compliance and training issues.

**CARRIED**

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**11. ECONOMIC AND GRANTS OFFICER REPORT****Resolution:** 2019.14Moved: Cr Castors  
Seconded: Cr Lacey

- That the Economic and Grants Officer Report be received and noted and that Council:
- a) Nominates five representatives from Palm Island to visit the Museum of Underwater Art workshop in Townsville:
    - Jennifer Ketchell
    - Virginia Prior
    - Cr Walsh
    - Traditional Owner Allan Palm Island; andAn Expression of Interest be advertised for a community member to attend.
  - b) Approve in principle \$115,000 co-contribution to the Resource Recovery Industry Development Program for the purchase and commissioning of a fit for purpose compactor unit for the waste transfer station.
  - c) Construction of a half-court basketball court on Wallaby Point Road – before the entrance to the Rodeo Ground suburb.

**CARRIED****12. ECONOMIC AND GRANTS OFFICER REPORT - ADDENDUM****Resolution:** 2019.15Moved: Cr Walsh  
Seconded: Cr Prior

- That the Economic and Grants Officer Addendum Report be received and noted and that Council:
- a) Approves a submission to the Great Barrier Reef Authority assessment team, through the [assessment@gbrmpa.gov.au](mailto:assessment@gbrmpa.gov.au) email address, supporting the regulatory application for the development of the Museum of Underwater Art; and
  - b) Endorses the submission of the funding application to Festival Australia to assist in delivery of Spring Festival 2020.

**CARRIED**

The Mayor adjourned the meeting at 1.19pm for lunch and the meeting resumed at 1.42pm.

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**13. FLEET AND WORKSHOP MANAGER REPORT****Resolution:** 2019.16Moved: Cr Prior  
Seconded: Cr Walsh

That the Fleet and Workshop Manager's report be received and noted. Council requested a quotation for supply of a fixed CCTV system for the Works Department be sourced for further consideration.

**CARRIED****14. WATER AND SEWERAGE MANAGERS REPORT****Resolution:** 2019.17Moved: Cr Prior  
Seconded: Cr Castors

That the Water and Sewerage Managers Report be received and noted.

**CARRIED****15. ENVIRONMENTAL AND ESSENTIAL SERVICES MANAGER REPORT****Resolution:** 2019.18Moved: Cr Geia  
Seconded: Cr Prior

That the Environmental and Essential Services Manager Report be received and noted.

**CARRIED****16. CONFIRMATION OF ABORIGINAL AND TORRES STRAIT ISLANDER DECENT****16.1 APPLICATION JACQUELINE BURNS****Resolution:** 2019.19Moved: Cr Geia  
Seconded: Cr Walsh

That Council accepts and approves Jacqueline Burns' application for proof of Aboriginal and Torres Strait Island decent.

**CARRIED**

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**17. CORRESPONDENCE – PALM ISLAND SKIPJACKS RUGBY LEAGUE FOOTBALL CLUB****Resolution:** 2019.20Moved: Cr Geia  
Seconded: Cr Castors

That the Correspondence from Alex Morgan be received, and Council approve a donation of \$500 to the Palm Island Skipjacks Rugby League Club.

**CARRIED**

Councillor Prior and Councillor Geia, both declared a conflict of interest in agenda items 18 and 19 of correspondence as they were employees of Palm Island Community Company.

Both Councillors left the meeting at 2.30pm and did not participate in discussions on these items.

**18. CORRESPONDENCE – REQUEST FOR OFFICE SPACE BRADLEY FOSTER****Resolution:** 2019.21Moved: Cr Castors  
Seconded: Cr Walsh

That the Correspondence from Bradley Foster be received, and Council offer him the use of one of the Small Business Incubator containers, subject to the standard rental arrangements for the facility.

**CARRIED****19. CORRESPONDENCE – REQUESTING SUPPORT FOR CERTIFICATE 1 IN CONSERVATION/LAND MANAGEMENT PROJECT****Resolution:** 2019.22Moved: Cr Castors  
Seconded: Cr Walsh

That the Correspondence from Bradley Foster be received, noting Council's offer of use of one of the Small Business Incubator containers on a rental arrangement.

**CARRIED**

Councillors Geia and Prior re-entered the meeting at 2.36pm.

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## 20. ADOPTION OF 19/20 BUDGET

The Mayor invited Financial Controller Mr Neil Michel to provide Council with a presentation on the proposed Budget for the 2019/20 financial year which needed to be adopted by Friday 27<sup>th</sup> September 2019 in accordance with the extension of time granted by the Minister for Local Government, Racing and Multicultural Affairs.

**Resolution:** 2019.23

Moved: Cr Walsh  
Seconded: Cr Castors

That Council:

- a) Pursuant to section 107A of the Local Government Act 2009, and sections 169 and 170 of the Local Government Regulation 2012, Council's Budget for the 2019/20 Financial year. Incorporating:
- The statement of financial position;
  - The statement of cash flow;
  - The statement of income and expenditure;
  - The long-term financial forecast (10-year statement of financial position, statement of income and expenditure;
  - The revenue statement;
  - The revenue policy;
  - The relevant measures of financial sustainability; be adopted.
- b) Pursuant to section 9, 97 and 100 of the Local Government Act 2009 and 172 and 192 of the Local Government Regulation 2012, Council adopts its land charges, based on the 2018/19 Financial Year schedule plus an increase of 2.5% and the cost recovery and commercial charges for 2019/20 as per the attached schedule.

**CARRIED**

## 21. LATE ITEMS

### 21.1 APPLICATION JAMALIA COUTTS – CONFIRMATION OF ABORIGINAL AND TORRES STRAIT ISLANDER DESCENT

**Resolution:** 2019.24

Moved: Cr Walsh  
Seconded: Cr Castors

That Council receive and approve Jamalia Coutts application for proof of Aboriginal and Torres Strait Island decent.

**CARRIED**

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## 21.2 SPORTING GRANT APPLICATION – NORMAN BOUNGHI-PRIOR

Both Cr Prior and Cr Walsh declared a Conflict of Interest in this issue as the applicant was a relative. Both Councillors departed the meeting at 2.40pm and did not participate in consideration of the application.

<p><b>Resolution:</b> 2019.25</p> <p>Moved: Cr Geia Seconded: Cr Castors</p> <p>That Council receive and approve the Sporting Grant Application for Nornam Bounghi-Prior for \$500.00 for QMC Football.</p> <p style="text-align: right;"><b>CARRIED</b></p>
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Both Cr Walsh and Cr Prior re-entered the meeting at 2.45pm.

## 21.3 APPLICATION TYLER OBAH – CONFIRMATION OF ABORIGINAL AND TORRES STRAIT ISLANDER DESCENT

<p><b>Resolution:</b> 2019.26</p> <p>Moved: Cr Walsh Seconded: Cr Geia</p> <p>That Council receive and approve Tyler Obah's application for proof of Aboriginal and Torres Strait Island decent.</p> <p style="text-align: right;"><b>CARRIED</b></p>
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## 21.4 APPLICATION LEAH LENOY – CONFIRMATION OF ABORIGINAL AND TORRES STRAIT ISLANDER DESCENT

<p><b>Resolution:</b> 2019.27</p> <p>Moved: Cr Walsh Seconded: Cr Geia</p> <p>That Council receive and approve Leah Lenoy's application for proof of Aboriginal and Torres Strait Island decent.</p> <p style="text-align: right;"><b>CARRIED</b></p>
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The Mayor adjourned the meeting at 2.46pm for a break with the meeting resuming at 2.56pm. Cr Geia did not return to meeting as she had to travel.

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## 21.5 RESIGNATION OF CHIEF EXECUTIVE OFFICER

Chief Executive Officer Mr Ross Norman addressed Council, tabling his resignation effective from 4 October 2019.

**Resolution:** 2019.28

Moved: Cr Castors

Seconded: Cr Walsh

That Council accept the resignation of the Chief Executive Officer Mr Ross Norman and in doing so acknowledged his valuable contribution and dedication to his role over the last eight years during a period of significant change in the Palm Island Community. Council wished Mr Norman all the very best for the future.

**CARRIED**

## 22. NEXT MEETING

The next Ordinary Council Meeting will be held on Wednesday 30 October 2019, in the Council Chambers, 1 Main Street, Palm Island, commencing at 10.00am.

## 23. CLOSURE

Being no further business, the Mayor declared the meeting closed at 4.42pm.

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Mayor 