



PALM ISLAND ABORIGINAL SHIRE COUNCIL
ORDINARY COUNCIL MEETING
MINUTES

PLACE: COUNCIL CHAMBERS

DATE: WEDNESDAY 28 JUNE 2023

TIME: 1.33 PM

MEETING ATTENDEES	
COUNCILLORS PRESENT	Cr Mislam Sam (Mayor) Cr Andrea Kyle-Sailor (Deputy Mayor) Cr Deniece Geia Cr Andrew Castors
OFFICERS PRESENT	Michael Bissell, Chief Executive Officer Greg Constantine Manager Finance Governance and Administration (Minutes)
OBSERVERS PRESENT	NIL

1. OPENING OF MEETING

Cr Sam declared the meeting open at 1:33 pm

2. ACKNOWLEDGEMENTS

The Council acknowledges the Traditional Owners, the Manbarra People, upon whose land we hold our meeting and the Bwgcolman people of Palm Island.

3. APOLOGIES

Cr Derek Haines

4. CONDOLENCES

- **Yvette Bulsey** and the Bulsey, Poynter & extended families
- **Raymond Dennis** & the Dennis Families
- **Dianne Morgan** - (nee Wilson) Wilson, Marks & Fullerton Families
- **Joe Reuben** – Reuben, Nallajar, Tomachy, Kerr & Sam Families
- **Leon Watson** and the Watson, Baira, Nomoa, Thimble & Parker Families Watson, Bulsey & extended families

5. DECLARATION OF INTERESTS

The chairperson invited Councillors present to disclose prescribed conflicts of interest ("**PCOI**") or declarable conflicts of interest ("**DCOI**") in respect of any items in the agenda, in accordance with the *Local Government Act 2009*.

Councillor	PCOI/DCOI	Meeting Items	Particulars <i>[Action taken by Councillor/Council pursuant to Chapter 58 of Local Government Act 2009]</i>
Cr Sam			
Cr Kyle-Sailor			
Cr Haines			
Cr Geia			
Cr Castors			

6. CONFIRMATION OF PREVIOUS MINUTES;

That the minutes of the Ordinary Council Meetings held on the 31 May 2023 be adopted

Resolution 2023 - 76

Moved: Cr Castors

Seconded: Cr Geia

Carried

7. MATTERS ARISING FROM PREVIOUS MINUTES

8. PREVIOUS RESOLUTIONS

9. FOR DECISION BY COUNCIL

• **Budget 2023-2024**

The CEO tabled both the 2023/24 Operational and Capital Budget for Council approval. the Council approved the budget as presented and the Mayor in behalf of the Council expressed his appreciation to the CEO and all the staff involved in the preparation of the budget.

Resolution 2023 - 77

Moved Cr Kyle-Sailor

Seconded Cr Castors

Carried

• **Fees & Charges**

Fees & Charges 2023/2024 the CEO table the fees & Charges for 2023/2024 for the Council's approval the Council approved the fees and charges as tabled.

Council approved the fees and charges as tabled, and requested that the vet / animal control fees be reviewed as well as mooring fees.

Resolution 2023 - 78

Moved Cr Kyle-Sailor

Seconded Cr Castors

Carried

• **Retail Centre fit out costs**

The CEO advised the Council of the progress of the fit out of the retail centre especially the first floor (PICC) and the PICC / Telstra call centre on the ground floor.

Due to significant cost increases since the first quotes were received the has been an increase \$350,000 to complete the works this increase will be met from our operational funds and has also been incorporated in the 2023/2024 budget.

Resolution 2023 - 79

Moved Cr Castors

Seconded Cr Geia

Carried

10. COUNCIL MEETING REPORTS

10.1 CEO Report

- Included a response to a disappointing report from the QAO and the steps being undertaken by Council to rectify the poor processes of the past.
- Developing processes to ensure that all Council property currently occupied are supported by strong leases and that payments are current. - i.e., PICC, Rainbow Gateway, Selectability and the Rangers.
- Professional Development of staff is a high priority for 2023/2024 including;
 - succession planning
 - Cultural staff development
 - Employment of skilled administration staff to address the increased demand and complexity of the roles such as – Land Trust Officer, Grants Officer, HR and more general Admin support officers.

- 10.2 Finance & Grants**
- 10.3 Finance Governance and Administration**
- 10.3.1** Motel and Accommodation report

- 10.3.2** Sports and Events report
- 10.4 Civil Open Space, Animal Control, Cash for Containers and Training**
- 10.5 Water & Sewer**
- 10.6 Fleet & Mechanics**
- 10.7 Building Construction & Maintenance**
- 10.8 Assets**
- 10.9 ITC**
- 10.10 Sandy Boyd**

That the CEO reports be accepted

Resolution 2023 - 80

Moved: Cr Castors

Seconded: Cr Kyle-Sailor

Carried

Management reports be accepted as read

Resolution 2023 - 81

Moved: Cr Geia

Seconded: Cr Kyle-Sailor

Carried

11. CORRESPONDENCE RECEIVED

12. CLOSED MEETING REPORTS

Nil considered

13. OTHER BUSINESS

Councillor Kyle -Sailor requested the CEO investigate to ensure that Council staff are not putting Council at risk by working in excess of what are designated hours of work.

14. NEXT MEETING

The next Ordinary Council meeting will be held on 26 July 2023 at Council Chambers, 1 Main Street, Palm Island, commencing at 1.30 pm.

15. CLOSURE

There being no further business, the chairperson declared the meeting closed at 3:25 pm.

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MAYOR **DATE**